

**AMENDED AGENDA**

The notice for this meeting was posted in compliance with the Texas Open Meetings Act at the Webb County Justice Center on 3/21/2025, at 11:15 a.m.



The notice for this meeting was posted in compliance with the Texas Open Meetings Act at the Webb County Justice Center on 3/21/2025, at 9:03 a.m.

**LAREDO COLLEGE DISTRICT - Fort McIntosh Campus  
Regular Monthly Board Meeting of Laredo College  
Wednesday, March 26, 2025, at 6:00 p.m.**

In compliance with state law, the public is hereby notified that the Board of Trustees of the Laredo College District will have a regular Monthly Board of Trustees Meeting on Wednesday, March 26, 2025, at 6:00 p.m. in the Adolfo C. and Maria de Jesus De La Garza Building Room 101, at the Fort McIntosh Campus, West End Washington Street, Laredo, Texas. One or more Board members may attend and participate in the regular meeting by telephone or videoconference. Laredo College District intends to and will have a quorum of the Board of Trustees present in the De La Garza Building Room 101.

Members of the public and Laredo College employees who wish to view a live-stream of the Board meeting may access it by clicking on the following YouTube link:

<http://www.youtube.com/@laredopalominos>

**REGULAR MONTHLY BOARD OF TRUSTEES MEETING – AGENDA**

1. Call to Order
2. Roll Call
3. Approval of the Minutes of the Regular Monthly Board Meeting of February 25, 2025
4. Public Testimony – *Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up in person at least 15 minutes before the meeting begins and shall indicate the agenda item or topic on which they wish to address the Board. An individual's comments to the Board shall not exceed three minutes per meeting.*
5. RECOGNITIONS AND INTRODUCTIONS – *Mr. Ruben Villarreal*
  - 5.A. Laredo College Community and Media Relations Awards
  - 5.B. Recognition of Laredo College Police Officers – SWAT School Completion
  - 5.C. Introduction of Personnel/Personnel Actions
6. Faculty Senate Report – *Dr. Gilberto Martinez*
7. Laredo College Student Government Association Report – *Ms. Lindsey Ballesteros*

8. BOARD COMMITTEE REPORTS

- 8.A. Program/Policy Committee Meeting Report – *Ms. Jackie Leven-Ramos*
- 8.B. Student Success Committee Meeting Report – *Ms. Erica Benavides Garcia*
- 8.C. Building Committee Meeting Report – *Ms. Cindy Liendo*
- 8.D. Finance & Audit Committee Meeting Report – *Ms. Ernestina “Tita” Cantu Vela*

9. INFORMATION ITEMS

- 9.A. Women’s City Club Grant Awards – *Dr. Diana Y. Ortiz*
- 9.B. Notification of Employee Compensation During Closure Due to Environmental Weather Conditions at Laredo College South on March 4, 2025 and Laredo College Fort McIntosh on March 17, 2025 as Per Laredo College Policy DEA(LOCAL)-COMPENSATION AND BENEFITS: COMPENSATION PLAN – *Dr. Minita Ramirez*
- 9.C. Notification of the Serving of Alcoholic Beverages by Outside Entities at Laredo College Facilities, as per Laredo College Board Policy GDA(LOCAL): COMMUNITY EXPRESSION AND USE OF COLLEGE FACILITIES-CONDUCT ON COLLEGE DISTRICT PREMISES – *Dr. Minita Ramirez*

10. CONSENT AGENDA

- 10.A. February 2025 Financial Report – *Mr. Cesar Vela*
- 10.B. Approval of Performance Contract with Johnson Controls – *Mr. Cesar Vela*
- 10.C. Ratification and Approval for Purchase of Equipment for the Transportation Technology Department – *Mr. Cesar Vela*
- 10.D. Approval of Contract for Graduation Production Services – *Mr. Cesar Vela*
- 10.E. Approve Resolution Requesting that the Laredo College Board of Trustees Approves the Submission of a Grant Application for a Total of \$173,200 in Grant Funding by the Laredo College Grants Office for the 2025-2026 Laredo College Police Department Operation Lone Star Program to the State of Texas, Office of the Governor, Public Safety Office – *Mr. Gabriel Lozano*
- 10.F. Approval for the Purchase of Computers for Computer Labs and Employee Offices – *Mr. Albert Chavez*
- 10.G. Renewal of Agreement with TeamDynamix for IT Management Services – *Mr. Albert Chavez*
- 10.H. Renewal of Agreement for Identity Automation Single Sign-On (SSO) Services – *Mr. Albert Chavez*
- 10.I. Act on Board Policy CAK(LOCAL): APPROPRIATIONS AND REVENUE SOURCES - INVESTMENTS from TASB Board Policy Update 48 – *Mr. Cesar Vela*
- 10.J. Approve Resolution requesting that the Laredo College Board of Trustees approves the submission of a grant application by the Laredo College Grants Office to the State of Texas, Office of the Governor, Public Safety Office for the 2025-2026 Edward Byrne Memorial Fund – Justice Assistance Grant (JAG) for a total of \$25,000 in funding – *Mr. Gabriel Lozano*

11. DISCUSSION AND POSSIBLE ACTION

- 11.A. Adoption of Amendments to the Laredo College Board of Trustees Operating Procedures Based on Recommendations Presented During the Board Retreat – *Ms. Jackie Leven-Ramos*
- 11.B. Approval of Board Member(s) Travel and Reimbursement of Reasonable Travel Expenses to Ellucian Live 2025 as per Laredo College Board Policies BBG(LOCAL): Board Members, Compensation and Expenses, and BBH(LOCAL): Board Members, Conventions, Conferences, and Workshops – *Dr. Minita Ramirez*

12. EXECUTIVE SESSION

- 12.A. Initiation of the Annual Board Self-Evaluation Pursuant to Laredo College Board Policy BCG(LOCAL)-Board Internal Organization: Board Evaluation, including Discussing Evaluation Criteria and Instrument, and Setting a Timeline to Conduct the Evaluation. Closed Session Pursuant to Texas Government Code Section 551.074
- 12.B. Initiation of the Annual Evaluation of the College President Pursuant to Laredo College Board Policy BFE(LOCAL)-CHIEF EXECUTIVE OFFICER: EVALUATION, including Establishing Goals and Procedures, Discussing Evaluation Criteria and Instrument, and Setting a Timeline to Conduct the Evaluation. Closed Session Pursuant to Texas Government Code Section 551.074
- 12.C. Discussion with Laredo College Attorney to Receive Legal Advice Relating to Laredo College Ad Valorem Tax Collections, Pursuant to Texas Government Code Section 551.071
- 12.D. Closed Session Discussion with the College District Attorney Pursuant to Texas Government Code Sections 551.071 and 551.074 to Receive Legal Advice Concerning a Level III Grievance Filed by a Laredo College Non-Exempt Employee as per Board Policy DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE GRIEVANCES
- 12.E. Hearing on Level III Grievance Filed by Laredo College Non-Exempt Employee as per Board Policy DGBA (LOCAL): PERSONNEL MANAGEMENT RELATIONS - EMPLOYEE GRIEVANCES. Closed Session Pursuant to Texas Government Code Sections 551.071 and 551.074

13. DISCUSSION AND POSSIBLE ACTION

- 13.A. Approval of the Board Self-Evaluation including Discussing Evaluation Criteria and Instrument, and Setting a Timeline to Conduct the Evaluation
- 13.B. Approval of the Annual Evaluation of the College President including Goals and Procedures, Evaluation Criteria and Instrument, and Timeline to Conduct the Evaluation
- 13.C. Laredo College Ad Valorem Tax Collections
- 13.D. Level III Grievance Filed by a Laredo College Non-Exempt Employee as per Board Policy DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE GRIEVANCES

14. PRESIDENT'S REMARKS AND REPORTS

14.A. Campus Police, Personnel, and Travel Reports – *Dr. Minita Ramirez*

14.B. President's Remarks – *Dr. Minita Ramirez*

15. Upcoming Events: April 18 – 21, 2025 – Easter Break

16. Next Meeting Date: Wednesday, April 30, 2025, 6:00 p.m. – Regular Monthly Board of Trustees Meeting

17. Adjournment

***Board members may meet informally prior to the start of the meeting. Although a quorum may be present, no College business is discussed.***

Public Notice is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed in the agenda when authorized by provisions of the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D and E, regardless of whether the particular agenda item identifies a potential closed meeting.